

Administrator Search Committee Minutes

Friday, January 8, 2021; 2:00 p.m.

<https://kentcountymi.zoom.us/j/92925476887?pwd=N2h6UGZJSjZuZUx6ZS9FNm9VWUJXQT09>

MEMBERS PRESENT: Committee Chair Mandy Bolter; Board Vice-Chair Stan Stek, County Commissioner Carol Hennessy, The Right Place, Inc. President & CEO Birgit Klohs; Rockford Construction Vice President Mike Verhulst; Grand Rapids Chamber Vice President, Business & Talent Development Dante Villarreal; and Kent County Parks Foundation Executive Director Sam Moore

MEMBERS ABSENT: None.

Chair Bolter called the meeting to order at 2:00 p.m.

I. WELCOME

Chair Bolter welcomed and thanked those who joined the meeting.

II. PUBLIC COMMENT

None.

III. APPROVAL OF MINUTES OF DECEMBER 10, 2020 AND DECEMBER 17, 2020

Commissioner Jones moved to approve the minutes from December 10, 2020 and December 17, 2020 as presented. Supported by Commissioner Stek. Motion carried.

IV. KORNFERRY – INTRODUCTIONS

Charline Ingersoll and Trentholm

V. RECRUITMENT PROCESS AND TIMELINE

Starting in January, KornFerry will begin developing position specifications and soliciting feedback from key stakeholders. After that, KornFerry will begin to enter the marketplace and conduct their initial screening and evaluations. In March or April, KornFerry will present a slate of candidates for the search subcommittee to review. Then first and second round interviews can be conducted in April and May

VI. STAKEHOLDER COMMUNICATION PLAN

The

VII. DISCUSSION OF POSITION

The

VIII. MISCELLANEOUS

None.

IX. ADJOURN

Chair Bolter adjourned the meeting at

ADMINISTRATIVE APPROVAL FOR DISTRIBUTION Pam VanKemen